



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
A COMPANY, 1ST BATTALION, 13TH AVIATION REGIMENT
1ST AVIATION BRIGADE
FORT RUCKER AL 36362-5115

ATZQ-BDE-EA

7 April 2014

MEMORANDUM FOR All A Company Personnel

SUBJECT: Equal Opportunity Complaint Procedures – Policy Number 6

1. The purpose of this memorandum is to ensure that all personnel in this command know the complaint processing procedures related to Equal Opportunity (EO). This system exists to provide a method for all Soldiers and their family members to address complaints that allege unlawful discrimination or unfair treatment on the basis of race, color, religion, gender or national origin.
2. Soldiers and family members who believe they have been discriminated against have the right to file a complaint. It is strongly recommended that all complaints be brought to the chain of command first to afford them the opportunity to resolve the issue. Although it is encouraged to utilize the chain of command, it is not the only channel available to file complaints. If you do not feel comfortable filing the complaint with the chain of command then complaints can be filed through the Battalion or Brigade EO Leader, the Installation EO Advisor, the Inspector General's Office, or the Chaplain.
3. This command will process all complaints IAW AR 600-20. Leaders will ensure that all Soldiers and family members are fully aware of the procedures for filing complaints. I will not tolerate any attempts suppress complaints from being filed, or acts of reprisal against any person filing a complaint, regardless of whether the results of the complaint substantiated or not. However, filing a false complaint is subject to disciplinary action.
4. The point of contact for this policy is the A Company 1st Battalion, 13th Aviation Regiment EO Leader: SSG Brenner at (334) 255-1275.


JACOB E. PARRISH
CPT, AV
Commanding